



PROFESSIONAL PROJECT GUIDANCE

TEWOLAM

Homogeneous Vinyl Flooring

Cleaning & Maintenance Guide

A practical care framework for commercial interiors in active use.

INTENDED FOR	Facility managers, cleaning contractors, healthcare and education operators, project owners, distributors and maintenance teams
FORMAT	Professional guidance for commercial project use
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00 Using This Guide

This guide supports planned cleaning, preventive protection and condition-based maintenance for TEWOLAM homogeneous vinyl flooring.

PROFESSIONAL SCOPE

Use this guide with the approved project specification, applicable local requirements and current instructions from the selected installation or maintenance product suppliers. Project-specific conditions remain the responsibility of the qualified project team.

Intended users

- Facility managers
- Cleaning contractors
- Healthcare and education operators
- Project owners
- Distributors
- Maintenance teams

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01 Initial Cleaning After Installation

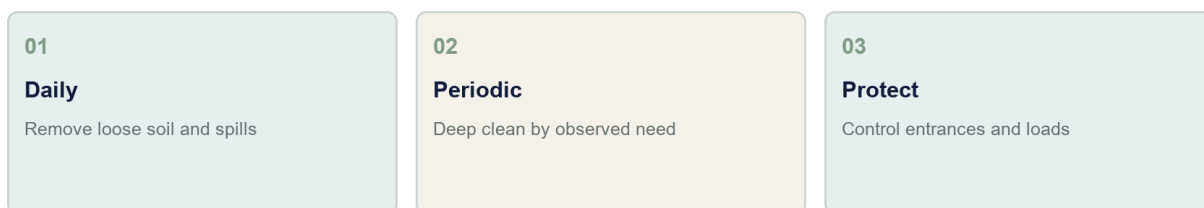
Begin with a controlled clean that removes construction residue without stressing the new surface.

- Confirm that the installation system is ready before introducing water, equipment or normal traffic.
- Remove loose construction dust and debris carefully.
- Vacuum or dust mop the complete area before damp cleaning.
- Remove adhesive residue using a compatible method, tested first in an inconspicuous area.
- Damp clean with a suitable neutral cleaner intended for resilient flooring.
- Remove cleaning residues where required and allow the floor to dry before use.

Routine Daily Cleaning

- Remove loose soil by vacuuming or dust mopping with suitable equipment.
- Damp mop as required using a compatible neutral cleaning product.
- Clean spills promptly and keep wet areas controlled during the process.
- Use clean tools and change cleaning solution when it becomes visibly soiled.
- Adjust frequency to traffic, soil load, weather and the operating needs of the space.

MAINTENANCE RHYTHM



A simple rhythm connects routine care, planned deeper cleaning and prevention.

02 Entrance Dirt Control

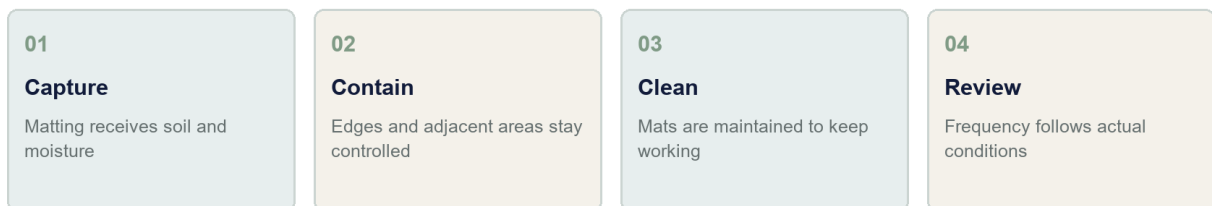
Stop abrasive grit and moisture before they spread into primary circulation areas.

- Provide effective entrance matting suited to the building and expected conditions.
- Use enough matting to support practical soil and moisture removal from footwear and wheeled traffic.
- Clean and maintain entrance mats regularly so they continue to perform.
- Remove grit around mat edges and adjacent circulation zones.
- Increase attention during wet weather, construction activity or other high-soil periods.

Periodic Cleaning

- Inspect high-use zones and identify areas that routine cleaning no longer restores effectively.
- Use machine cleaning only where appropriate for the flooring, the space and the selected maintenance system.
- Choose compatible pads, equipment and cleaning products for resilient flooring.
- Work methodically, recover soiled solution and avoid leaving excessive water on the surface.
- Review the result after the floor is dry and adjust the method where necessary.

ENTRANCE PROTECTION LOGIC



Entrance control reduces the amount of abrasive soil reaching the resilient floor.

03 Stain & Spill Treatment

Identify the contaminant, act promptly and begin with the least aggressive compatible method.

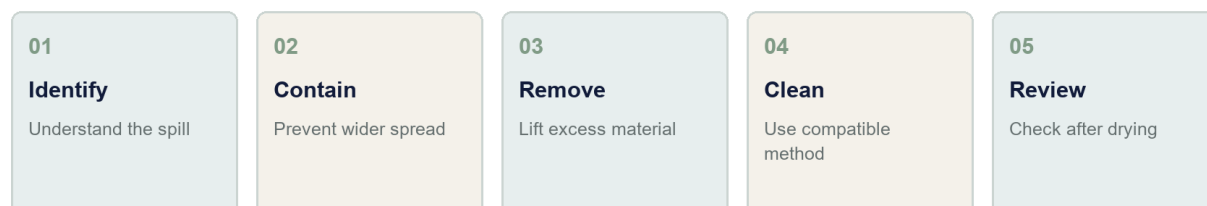
Issue	Immediate action	Avoid
Water-based spill	Absorb promptly, then damp clean the affected area.	Leaving liquid uncontrolled or spreading it across a larger area.
Oil or grease	Remove excess carefully and use a compatible resilient-floor cleaner.	Aggressive solvent use without compatibility approval.
Rubber mark	Treat locally with a compatible non-abrasive method.	Abrasive powder, sharp tools or harsh scouring.
Adhesive residue	Identify the adhesive and test a compatible removal method first.	Uncontrolled solvent application or scraping that damages the surface.
Food or beverage	Lift solids, absorb liquid and clean the area promptly.	Allowing residue to dry or remain in joints and edges.
Stubborn stain	Test the least aggressive compatible cleaner in an inconspicuous area.	Mixing chemicals or escalating without checking compatibility.

LOCAL TEST

Before wider treatment, test the selected cleaner and method in an inconspicuous area. Follow the cleaning-product supplier's instructions and the facility's approved procedure.

Spill response sequence

RESPOND WITH CONTROL



Prompt, local treatment reduces the need for aggressive intervention.

04 Furniture & Equipment Protection

Prevent concentrated loads, dragging and sharp contact as part of the maintenance plan.

- Use appropriate furniture feet, glides or load-distribution protection.
- Keep protective components clean, secure and free from sharp edges.
- Do not drag heavy furniture or equipment directly across the floor.
- Use suitable temporary protection when equipment is moved or building work takes place.
- Inspect frequently moved furniture and replace damaged protection before it marks the floor.

What to Avoid

Avoid	Reason
Abrasive powders or harsh scouring tools	They can scratch or alter the resilient floor surface.
Aggressive solvents without approval	Compatibility and surface effects may be uncertain.
Unsuitable strong acids or alkalis	They may chemically stress or discolor the surface.
Excessive standing water	Uncontrolled moisture can affect joints, edges and operations.
Uncontrolled steam or high heat	The method must be specifically approved before use.
Dragging heavy furniture or equipment	Concentrated loads and sharp contact can damage the floor.
Unapproved coatings	They may change appearance or create an incompatible maintenance system.

CHEMICAL SAFETY

Do not combine cleaning products. Follow the current supplier instructions, safety data and facility procedures for every selected chemical and machine method.

05 High-Traffic Area Maintenance

Base the programme on actual traffic, observed soil and the required appearance standard.

- Monitor entrances, corridors, reception areas and primary public circulation zones.
- Increase routine soil removal where tracked-in dirt concentrates.
- Schedule deeper cleaning when routine methods no longer restore the expected appearance.
- Coordinate access so cleaning can be completed and the area can dry safely.

Maintenance by Environment

Environment	Operational focus
Healthcare	Frequent routine cleaning, prompt spill response and hygiene-focused procedures aligned with the facility protocol. Use compatible cleaning or disinfection processes selected by the facility.
Education	Entrance dirt, chair and furniture movement, concentrated circulation and planned deeper cleaning around operating schedules.
Workplace	Entrance control, food or beverage spill response, furniture protection and traffic-lane inspection.
Public Buildings	Primary circulation routes, weather-related soil, scheduled zone cleaning and protection during events or maintenance work.

Recommended Maintenance Schedule

Frequency	Principle tasks
Daily	Remove loose soil; respond to spills; damp clean where required; inspect entrances and primary routes.
Weekly / periodic	Review traffic lanes; carry out deeper cleaning where routine methods are insufficient; clean entrance systems and inspect furniture protection.
As needed	Treat stains locally; protect for equipment moves or building work; revise frequency when traffic, weather or soil load changes.

06 Maintenance Checklist

Use this printable checklist to support routine review and handover between facility teams.

☐ Installation system confirmed ready for cleaning	☐ Loose dust and debris removed
☐ Entrance matting clean and correctly positioned	☐ Spills and local marks treated promptly
☐ Neutral cleaner and tools confirmed compatible	☐ Cleaning solution changed when visibly soiled
☐ Excess water recovered and floor allowed to dry	☐ Traffic lanes inspected after cleaning
☐ Furniture glides and feet clean and serviceable	☐ Equipment moves use suitable protection
☐ Periodic work adjusted to actual soil load	☐ Exceptions or damage recorded for follow-up

Maintenance record

Area / zone	Action completed	Date / operator

Important Note

COMPATIBILITY AND FACILITY PROCEDURE

Cleaning-product concentration, machine speed, disinfection procedure, periodic interval and any restorative treatment must be established through the selected product supplier, equipment guidance, facility protocol and actual operating conditions. This guide does not declare antibacterial performance or universal disinfectant compatibility.

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